PTA

Date & Time:	**Tuesday 23rd May @ 19.30hrs**
Location:	**LE CHEILE ETNS**

Attendees

	Name		Name		Name
	Fiona Murphy		Grainne Wilson		Tess Cullen
	Kirsten Feehan		Ian O'Brien		Cara O'Driscoll
	Lydia Beumin		Aishling Leech		Rhona Hughes
	Lisa Welthagen		Lesley Allen		Genievieve Damron
	Apologies		Janet Johnston		Jana
	Nicola Kelly		Treasa McHugh		Edel Myers
	Jeff Sweetman		Trudy Roxborough		
	Helen Clinton		Stephanie Phillips		

Agenda

Item	Subject	
1	Confirm that a Budget Calendar will be available from beginning of Sep school term.	
2	Aladdin Payments	
3	Fund Raising Committee to have discussion time.	
4	Suggestion for a memorial commemoration tree/bench for John Whelan.	
5	Outdoor toys.	
6	Discuss Class reps duties/responsibilities.	
7	Erasmus- Well done to the school and everyone involved.	
8	School Disco	
9	Bus Volunteers	
10	Standardised School Calendar	
11	PTA & Fundraising Committee	
12		

Minutes

Item	Main Points, Conclusions / Discussions, Decisions, Next Steps	
1	Fiona has confirmed/ agreed this and it will be available over the coming weeks.	
2	Aladdin Payments now give the option to change amount you wish to pay. The balance will then be shown so this way you can spread the cost of payments rather than payment in full in one transaction.	
3	Hoopathon to take place on Monday 19th June. Volunteers required between 9-3pm. A volunteer/volunteers required for an MC for the day to help host the event.	
4	Fiona has confirmed to mark the memory of John there will be a John Whelan memorial trophy to winner of the annual talent show.	
5	The outdoor toys are available to use weather permitting and lunch time activities have been implemented and are proving most popular.	
6	Attending PTA meetings and passing on information and suggestions from other parents in your child's class.	
7	All parents agreed that this event was EPIC for both the Teachers & Children involved. Well Done to all.	
8	School to take place on Friday 16th June. Details to be distributed via a letter from the school next week.	
9	Bus Volunteers urgently required.	
10	The standardised calendar is available to view on the enclosed link or below on final page http://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0009_2017.pdf ----- Snapshot of 2017/2018 captured on page 5.	
11	Going forward the Fundraising committee & PTA are to be merged.	
12		

Next Meeting	TBA
Location:	Le Cheile School Hall.

Appendices: PTA Events for Term 2016/2017 - Keep Aligned with School

Event	Date Agreed (Y/N)	Scope Agreed (Y/N)	Approach Agreed (Y/N)
Start of School Term PTA Set Up (AGM)	Y	Y	Y
Santa - Sean Callan	Yes Agreed for Friday 22nd Dec 17-	Y	Y
ASA's – Term 1	N	N	N
ASA's – Term 2	N		
School Disco		N	N
Book Fair	N	N	N
Family Fun Day/ Spring Event	N	N	N
Book Rental Scheme	NA	N	N
PR	NA	Y	Y

Appendices: Term Meeting Calendars – Aligning Communication Flow

- PTA meetings to occur approx. 1 week before each BOM.

Month	Meeting Type	Date of Meeting
September 2016	PTA	
September 2016	BOM	
November 2016	BOM Reps/FRC/PTA	
November 2016	PTA	
November 2016	BOM	
January 2017	PTA	
January 2017	BOM	
February 2017	BOM Reps/FRC/PTA	
March 2017	PTA	
March 2017	BOM	
May 2017	PTA	23.May.2017
May 2017	BOM	31.May.2017
June 2017	PTA Final	20.Jun.2017

2016/2017 Class Rep's

Class	Teacher	Rep	Teacher	Rep
Junior	Arianna	Caroline	Emma	Greg
Senior	Claire	Jena	Emma	Ian
1st	Eva	Sharon H	Rachel	Lesley
2nd	Elaine	Helen C	Nicola	Andy N
3rd	Kim	Aisling	Monica	Edel M
4th	Heather	Janet	Susan	Fiona M
5th	Maureen	Tess	Aidan	Trudy R
6th	Nicola	Kirsten	Fiona	Rhona/Stephanie

PTA MEETING NOTES

School Calendar 2017/2018

Appendix A: Standardised school years 2017/2018 onwards

The following are the agreed arrangements in respect of the standardisation of the breaks at Christmas, Easter and mid-term in the first and second terms for the school years 2017/18, 2018/19 and 2019/20:

School Year 2017/18

October 2017 mid-term break

All schools will close from **Monday 30th October 2017 to Friday 3rd November 2017** inclusive.

Christmas 2017

All schools will close on **Friday 22nd December 2017**, which will be the final day of the school term.

All schools will re-open on **Monday 8th January 2018**.

February 2018 mid-term break

All primary schools will close on **Thursday 15th February 2018 and Friday 16th February 2018**. (Primary schools may use 3 discretionary days to extend this break to an alternative option of a 5 day break for the period from **Monday 12th February 2018 to Friday 16th February 2018** inclusive unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures.)

Post-primary schools will close from **Monday 12th February 2018 to Friday 16th February 2018** inclusive unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures.

Where contingency arrangements are required a school authority may reduce the length of the February mid-term break by remaining open up to and including **Wednesday 14th February 2018**.

Easter 2018

All schools will close on **Friday 23rd March 2018**, which will be the final day of the school term, unless changes are required as part of contingency arrangements to make up for time lost due to unforeseen school closures. Where contingency arrangements are required a school authority may reduce the length of the Easter break by remaining open up to and including **Wednesday 28th March 2018**

All schools will re-open on **Monday 9th April 2018**.