



**PTA**

Date & Time:	11 <sup>th</sup> September 2018
Location:	LE CHEILE ETNS SCHOOL HALL

**Welcome message from the PTA Committee:**

Thank you to all who attended the first PTA meeting for the new term. Our teacher representatives will be Elaine (acting deputy principal) and Clodagh (acting assistant). Thank you to all class reps and task owners, and to all volunteers.

A special thank you to Grainne and Fiona for all their hard work over the last 2 years, they will be sorely missed.

Welcome to the new PTA committee this year – Chair is Victoria; Secretary is Naomi and Treasurer is Tracey.

Regards, your PTA Committee

Attendees – unfortunately we did not collect all the attendee’s names and therefore we have not included the attendees in the minutes. We collected a number of names interested in volunteering and we will be in contact separately.

Name	Name	Name
<b>Apologies</b>	Lesley McCann	Kirsten Feehan
Eimear Bermingham	Tracey Monson	Lisa Welthagen
Rhona Hughes		

**Agenda**

Item	Subject
1	PTA Roles & introduction to new committee
2	Class Reps
3	Pupil Insurance – deadline 30 <sup>th</sup> September
4	Anti-bullying policy
5	Parental group for children with special needs – talk from relevant groups
6	Fund Raising
7	After school activities
8	Car parking
9	Facebook
10	Volunteering opportunities – school disco, bus duty, book fair, ASAs etc
11	School concerts/Santa – for information

**Minutes**

1	Committee introduced, all task owners outlined below agreeing to continue their roles. Bus duty coordinator role available for volunteer.
2	Class reps outlined below. Can class reps ensure any parent without a smartphone is kept updated via text message; otherwise all parents should be on the class

	Whatsapp group.	
3	Pupil Insurance online registration open until September 30 <sup>th</sup> , full details were in the note home and on the website, queries to <a href="mailto:lecheileptainsurance@gmail.com">lecheileptainsurance@gmail.com</a>	
4	Bullying was discussed at length – is not an isolated incident but a repeated pre-meditated targeting of an individual. It is present in every school, but we do not accept or tolerate it. The Anti-Bullying policy, Stay Safe programme and Friends for Life programme were discussed. Learning support within the school also encompasses emotional resilience, self-esteem support etc. School policy on smartphones is they are only allowed switched off in schoolbag for safety. The guards come in to give a cyber bullying talk to the pupils, perhaps this could be arranged for parents also (to be followed up – was due to take place last year). The teacher and/or principal must be made aware of bullying in order to help the pupil and try to resolve the situation.	
5	The parent who raised this item was not at the PTA, however parents are invited to contact their class rep if they would like to set up a parental group for children with special needs, so we can assess numbers and with necessary numbers organise talks from the relevant groups.	
6	Thank you to all parents as fund raising is a vital part of the school. The Fund Raising Committee meets regularly, and can be contacted for further information – contact Lisa or Stella for further information. The Keelings/Today FM promotion was raised however the school cannot be linked to corporate promotions. The Droichead Arts Centre initiative was also raised – the school has applied for this already. All ideas welcome.	
7	ASAs are starting 10 <sup>th</sup> /11 <sup>th</sup> October – a note will be going home week commencing 17 <sup>th</sup> September. Parents giving activities will need garda vetting, however parents supervising won't. Parents will commit to at least one week out of the 8 for supervising (3pm to 4.15pm). There will be 1-2 activities for Junior Infants. Queries to <a href="mailto:lecheileptaasa@gmail.com">lecheileptaasa@gmail.com</a>	
8	A note regarding car parking was sent home with Fiona's welcome note. Please be mindful of how and where you park, and the drop off zones. Please also be respectful to the caretaker and volunteer parents.	
9	There is a Facebook page, Parents Le Cheile, which is general information to back up the Whatsapp groups, parents can raise questions on it.	
10	There are opportunities for volunteering throughout the school year for various roles and lengths of time (bus duty, ASAs, book fair, tea and coffee after Junior/Senior Infant concerts etc). If you are interested, please let your class rep know. At present, we require a bus duty coordinator role to be filled, we also have one more volunteering slot to fill on Thursdays at 2pm.	
11	The school concerts in December are on the school calendar, (and Santa is booked for the end of term), link to calendar here: <a href="http://lecheileetns.com/school-calendar/">http://lecheileetns.com/school-calendar/</a>	
12	The deputy principal role is in the consultative stage, it is a lengthy process to select the right candidate. At present Elaine is acting deputy principal and Clodagh is acting assistant.	
13	Concerns were raised by 1 <sup>st</sup> class parents about the school yard for older classes, with not a lot of room. Fiona explained that in good weather, 4 <sup>th</sup> to 6 <sup>th</sup> class are taken to the field if it is free, which provides greater room to 1 <sup>st</sup> to 3 <sup>rd</sup> classes, however in wet weather or when the field is not free this is not an option. Supervision is shared by the teachers on a rota system however this means they are going straight from teaching to yard supervision and back again without a break. Unfortunately not a lot can be done with the room that we have.	
14	Activities on wet days were also discussed, movies, play in the background but generally only the younger children watch them. There are also (for example) board games, card games, chatting, chess, art etc.	

Next Meeting:	TBA – NOV 2018
Location:	LE CHEILE ETNS SCHOOL HALL

**PTA Events & Task Owners for Term 2018/2019**

<b>Event</b>	<b>Date Agreed (Y/N)</b>	<b>Task Owner</b>	<b>Additional Request</b>
Social Media/Facebook	<b>Sep 18</b>	<b>Tess &amp; Jenny</b>	
Santa – Sean Callan	<b>21<sup>st</sup> Dec</b>	<b>Naomi O’Doherty</b>	<b>Santa’s helpers?</b>
Treasury	<b>Sep 18</b>	<b>Tracey Monson</b>	
ASA’s – Term 1	<b>10<sup>th</sup>/11<sup>th</sup> Oct</b>	<b>Patricia Ryan, Rachel Pierce &amp; Caroline Brennan</b>	<b>Volunteers Required contact <a href="mailto:lecheileptaasa@gmail.com">lecheileptaasa@gmail.com</a></b>
Bus Duty	<b>Sep 18</b>	<b>Volunteer required</b>	<b>Volunteers Required</b>
School Disco	<b>June 19</b>	<b>Janet Johnston &amp; Tess Cullen</b>	
Book Fair	<b>2019 TBC</b>	<b>Sharon Hanaway</b>	<b>Volunteers Required</b>
Public Insurance	<b>30<sup>th</sup> Sep 18</b>	<b>Lesley McCann</b>	<b>Contact <a href="mailto:lecheileptainsurance@gmail.com">lecheileptainsurance@gmail.com</a></b>
PR & Website Administrator	<b>Sep 18</b>	<b>Orla Costello</b>	
Catholic Association	<b>Sep 18</b>	<b>Tess Cullen</b>	<b>Contact <a href="mailto:camorningtonmeath@gmail.com">camorningtonmeath@gmail.com</a></b>
Fund Raising	<b>Throughout the year</b>	<b>Lisa Welthagen</b>	

**2018/2019 Class Rep's**

<b>Class</b>	<b>Teacher</b>	<b>Rep</b>	<b>Teacher</b>	<b>Rep</b>
<b>Junior</b>	Arianna	Jacke	Treasa	Carol
<b>Senior</b>	Clodagh	Lorraine	Sinead (Sorcha after maternity leave)	Alice
<b>1st</b>	Sub teacher (Eva after maternity leave)	Sharon Hanway	Nicola D	Debbie
<b>2nd</b>	Claire	Tess Cullen	Emma	Rona Hughes
<b>3rd</b>	Maureen	Claire Dagger	Sub teacher	Kirsten Feehan
<b>4th</b>	Heather	Eimear Bermingham	Monica	Denise Levins
<b>5th</b>	Fiona O’C	Ciara O’Reilly	David	Tracey Monson/Stella Bowe
<b>6th</b>	Susan	Janet Johnston	Aidan	Aileen Coomber