



LE CHÉILE EDUCATE TOGETHER
 NATIONAL SCHOOL
 MORNINGTON ROAD
 DROGHEDA
 CO. LOUTH

Principal: Susan McCullen
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Child Safeguarding Risk Assessment 6th October 2020

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Le Chéile ETNS.

1. List of school activities

Risk identified	Potential risk of harm	Procedure in place to manage risk identified
Daily Arrival and Dismissal of Pupils	Risk of harm from <ul style="list-style-type: none"> • Other pupils • Parents • Strangers 	Arrival and dismissal is supervised by Principal, teachers and SNAs Unknown adults will be approached immediately and spoken to Parents must inform the school in writing who has permission to drop and collect their child/children and parents must notify the school of changes to collection arrangements
Access/Egress	Access to pupils by strangers or other adults or unsupervised pupils Flight risk for some pupils	Doors closed by caretaker at 9.25 following arrival from 9.10 Late children sign in at the office and are escorted to class Coded locking of main entrance. Gates shut at break times. Teachers must accompany and supervise children on the way out at hometime Children are supervised by the principal until they are collected
Break Times/Yard/Field	Access to pupils by strangers or other adults. Risk of harm from other pupils	Adequate Supervision at break times and gates are closed. Restricted access to unsupervised toilets. Teachers must stay with children if they use Drogheda Grammar School's playing fields.
Classroom Teaching	Teacher behaving inappropriately. Disclosure not attended to. Risk of harm from other pupils. Dangers posed when out of class alone	All personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i> . The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel and all personnel are required to adhere to them. https://www.education.ie/en/Schools-Colleges/Information/Child-Protection/child_protection_guidelines.pdf



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		<p>All registered teachers are required to adhere to the <i>Children First Act 2015</i>. All teachers are familiar with the mandatory reporting procedures. The school's Code of Behaviour is adhered to by all teachers. Ensure at least 2 children accompany each other on any messages. Glass panels in doors to be kept clear at all times.</p>
One to one teaching	<p>Teacher behaving inappropriately. Disclosure not attended to.</p>	<p>All personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i>. The <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> are made available to all school personnel and all personnel are required to adhere to them. All registered teaching staff are required to adhere to the <i>Children First Act 2015</i>. All teachers are familiar with the mandatory reporting procedures. The school's Code of Behaviour is adhered to by all teachers. Glass panels in doors to be kept clear at all times. Staff are reminded at regular intervals to maintain appropriate space when working at the same table as a child</p>
Curriculum provision in terms of SPHE, RSE, Stay Safe	<p>Pupils not being taught or not being taught age appropriately</p> <p>Risk of harm to pupils who have not been taught how to stay safe</p>	<p>Follow the SPHE Policy which outlines what material should be covered every year. Principal to remind staff and ensure lessons are completed STAY Safe to be completed in Term 3 in the following classes Senior Infants, 1st, 3rd, 5th RSE lessons as per the handbooks for all classes https://www.pdst.ie/primary/healthwellbeing/RSE</p>
Managing challenging behaviour amongst pupils, including appropriate use of restraint.	<p>Risk of harm to pupils and staff.</p>	<p>Follow steps of Code of Behaviour</p> <p>Create policies regarding the Use of Restrictive Practices/ physical interventions and an SNA Policy in the school year 2020/21</p> <p>Where necessary Individual Positive Handling Plans will be devised for those pupils who are assessed as being at the greatest risk of needing</p>



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		<p>restrictive physical interventions. Incidents will be recorded on a school template.</p> <p>Staff to avail of training on restraint when offered, Des Coyle, Aston Village will facilitate MAPA training for staff this year. The Board of Management will cover the cost.</p>
Training of personnel in child protection matters	<p>Protocol not followed and child being left at risk. Personnel relaying private information to others</p>	<p>Child First Training for all. Copy of <i>Child Safeguarding Statement</i> in all rooms. Board of Management records staff training</p>
<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> • Pupils from ethnic minorities • Membership of the Traveller Community • LGBTQ children • Special Needs 	<p>Risk of bullying due to ethnicity, sexual orientation, beliefs etc</p>	<p>All teachers are familiar with and adhere to the school's Anti- Bullying Policy which was revised in 2020 Our ethos is "No child is an outsider" and "Respect" is the fundamental rule of our school. If is essential parents notify the school as soon as they are aware of bullying and liaise with the school to combat it. Code of Behaviour id equality bases and respects all children regardless of gender or sexual orientation or membership of a particular community. Staff are reminded regularly to be aware of vulnerable children including those from disadvantaged backgrounds Staff liaise with parents and/or care agencies where necessary</p>
Children with Special Needs	<p>Risk of harm or bullying by adult/other children.</p>	<p>Adequate adult supervision. Social skills training for children with special needs. Adhere to policy on Intimate Care Policy</p>
Administration of First Aid and Medicine	<p>Health implications for the child.</p>	<p>Parents sign Indemnity forms every year, Elaine co-ordinates Adhere to policies for Administration of Medicine and First Aid. Cardiac Training will take place in term 1</p>
Use of toilet/shower area.	<p>Risk of harm from other pupils. Other pupils or adults behaving inappropriately.</p>	<p>Internal locks on all toilet doors. No Yard buddies this year due to Covid Two adults to be present when intimate care needs are being attended to.</p>



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	Right to privacy not being upheld.	
Swimming lessons/Sports Events	Potential for unsupervised times in changing areas. Access to pupils by strangers or other adults.	Adequate supervision provided. No adult should attend to a pupil alone. Trained lifeguards in pool. School will request private sessions.
Intimate Care Needs	Adult could cause harm	Two adults to be present while intimate care needs are attended to. School Policy 2019 to be followed and specific plans drawn up when necessary
School Tours/Outings	Access to pupils by strangers. Inappropriate activity by pupils. Dangers posed by unfamiliar environment	Adequate supervision Adequate planning and preparation by staff. School Tour policy followed
Children with specified custody	Child released from school to barred parent	Teachers, SNAS and office staff made aware of who children in question are
Use of ICT and smart phones by children	Children accessing inappropriate content Potential for bullying Potential for grooming of pupils	School approved internet access only Supervision by teachers when on laptops Pupils' mobile phones kept in school bags and switched off. Confiscation for misuse of mobile phone Mobile phone policy ICT and Anti-Bullying Policy. Safe Internet Information sessions for pupils, parents and staff Susan reduced the filtering level from 4 back to 1 with no access to Youtube
Use of school video/photography	Risk of sharing photos outside of the school environment Risk of extended	Code of conduct for all school personnel is adhered to Personnel are familiar with ICT Policy Images deleted from all personal devices Personal



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	storing of images by adult on personal phone	As per the INTO guidelines parents may record images at school events Permission is sought upon enrolment for the use of images e.g. website photos
Recruiting new members of staff	Access to pupils to unvetted adult Protocol not followed Potential harm to pupils New staff lacking awareness of child safety issues	Follow procedures regarding vetting and ensure adult has Educate Together vetting Staff issued with the school's Child Safeguarding Statement Update packs for Staff(Monica responsible)
Visitors Visiting Tutors Visiting organisations within school hours Fundraising events	Access to pupils by strangers or other adults Potential for accusation against visitor Visitor behaving inappropriately. Visitor lacking awareness of child safety issues.	Visiting tutors from reputable organisations with appropriate vetting Sign in/Sign out Glass panels in doors. Child Safeguarding Statement Visiting tutors should not be alone with children or supervise without teacher being present i.e. coaches/ tutors are assisted by teachers Parents are responsible for the supervision of their own children at fundraising events If an event is held in the school parents are expected to stay and supervise their own children
ASAs and Religious instruction external to school	Access to pupils by strangers Tutors lacking awareness of child safety issues Potential for accusation	Visiting tutors from reputable organisations with appropriate vetting. Sign in/Sign out Glass panels in doors Child Safeguarding Statement
Student Teachers on training placement	Potential inappropriate behaviour Student lacking awareness of child safety issues	Visiting student approved by training college Glass panels Supervision by school staff at all times Student Teachers to be made aware of school policy and procedures for child protection
Teachers	Potential difficulty	Two persons to accompany at all times



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driving/escorting children in exceptional circumstances: visit to hospital/brought home	en route or at destination Risk of accusation against adult	
School Transport		Bus companies are responsible for the children until 9.10 and should not be left unaccompanied before then.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools 2017*.

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment was initially completed by the Board of Management on February 8th 2018 and reviewed on the 6th of October 2020. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.